

Herscher Community Unit School District #2

CERTIFIED STAFF EXTRA PAY REQUEST

25-26SY

PRINTED NAME: _____ DATE: _____

Bldg: (CIRCLE ONE) BGS HIS LMS HHS

USE SEPARATE FORM PER DUTY

☐ **6th class** \$2050 /sem 11/25 ck / 4/25 ck
10.1101.102.52.51.62.____ (HS or LMS)

☐ **7th class** \$2050/sem 11/25 ck / 4/25
10.1101.102.52.51.62.____ (HS or LMS)

Additional Class 11/25 ck 4/25ck

☐ 1-3 students \$160

☐ 4-6 students \$315

☐ 7+ students \$475
10.1101.102.52.51.62.6

☐ **Noon Duty** \$525/Sem 11/25 ck / 4/25 ck
10.1101.102.52.51.63.6

☐ **Grade Level Change** \$15/hr max 15 hrs.
10.1101.102.09.51.75.1

☐ **Move Room** \$15/hr max 15 hrs
10.1101.102.09.51.76.1

☐ **Curriculum Work** \$22.50/hr
10.1101.102.09.51.72.1

☐ **Committee Meeting** \$80/SY 6/25 ck
10.1101.102.09.51.64.1

☐ **Inservice training** \$50/hr*presenter
10.1101.102.09.51.65.1
*hrly wage for attendees

☐ **Tutoring** \$30/hr
10.1101.102.09.51.78.____ (bldg)

☐ **Detention** \$25/hr
10.1101.102.09.51.77.____ (HS or LMS)

☐ **Mentoring** \$315/yr or \$630/yr 6/25ck
☐ \$630 if mentoring a 1st or 2nd yr teacher
☐ \$315 if mentoring teacher new to Unit 2
10.1101.102.09.51.66.1

☐ **Driver's Ed** \$31/hr
10.1700.101.51.67.60.6/80.2365.101.51.67.60.6

☐ **Athletic worker** \$15.75/hr
10.1500.104.03.51.43.____ (based on bldg)

SUMMER Athletic Camp

☐ Head Coach \$18.40/hr
(use specific sport account)

☐ Assistants \$15.75/hr
10.1500.104.03.51.96.1

Pre-Season Practice max 10 days

☐ Head FB \$55/day

☐ Asst FB \$45/day
10.1500.104.03.51.97.1

☐ Head VB \$35/day

☐ Asst VB \$25/day
10.1500.104.03.11.40.____ (HS or LMS)

☐ Head Soccer \$35/day

☐ Asst Soccer \$25/day
10.1500.104.5.40.12.03 LMS
10.1500.104.03.08.40.6 HS

☐ Head XC \$25/day
10.1500.104.03.05.40.____ (HS or LMS)

☐ Head FB Cheer \$25/day
10.1500.104.03.04.40.6

☐ **Night/Summer School** \$31.00/hr
10.1600.102.09.51.67.____ (HS or LMS)

PREP DAYS

☐ **Regular SY** \$15.75/hr

Before SY: max 16 hrs.

After SY: max 8 hrs.

10.1101.102.09.51.74.1

☐ **Night/Summer School/ESY PREP**

Flat \$260

10.1101.102.09.51.74.1

CTE PREP

☐ Shop \$22.50/hr max \$4150

☐ Foods \$22.50/hr max \$1250
10.1400.102.09.51.71.6

☐ **Multiple Coaching** \$400 or \$700 12/10 ck
(Must have rec'd 19/20SY)
10.1500.104.03.51.42.6

Date	Start Time	End Time	# of hours worked	Extra Duty, Sport, etc.
	:	:		
	:	:		
	:	:		
	:	:		
	:	:		
	:	:		

Notes: _____

Employee Signature: _____

Supervisor Signature: _____

Date: _____

Received: _____